

MINUTES

August 23, 2010

The regularly scheduled meeting of the Board of County Commissioners was called to order this 23rd day of August 2010, in meeting room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Tammy Howard, Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman
George Skinner, Vice-Chairman
Rod Cleveland, Member
Tammy Howard, Secretary

Others present were: David Batton, Christine Brannon, Melinda Duke, David Tinsley, Denise Ellison, James Tyree and Deborah VanWye.

George Skinner moved, seconded by Rod Cleveland, to approve the minutes of the Regular Meeting of August 16, 2010.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rusty Sullivan moved, seconded by Rod Cleveland, to accept the bids and to table the awarding and/or rejecting of County Bid #COM-1476 – Professionally steam clean approximately 52,000 square feet of carpet in the Cleveland County Courthouse/Office Complex.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY				
List of Individual Bidders				
		Sunbell Carpet Cleaning		
BID:	#COM-1476			
DEPT:	Commisioners			Awarded To:
DATE OPENED:	8-23-10			Tabled 8-23-10
List of Individual Items				
To professionally steam clean				
approximately 52,000 square feet				
Carpet in the Cleveland County				
Courthouse/Office Complex at				
203 S. Jones, Norman, OK				
PROPOSAL:				
CARPET:				
Total Sq. Ft. of Carpet:		52,000		
\$ Per Square Foot:		\$0.15		
TOTAL BID PRICE:		\$7,800.00		
		(52,000 at \$.08)		
Option #1 Bid Price:		\$4,160.00		
(Applying Carpet Protection)				
Earliest Date available to Clean:		9-10-10		
Start & Completion Time:		2-3 days		
Was on-site Inspection made:		YES		
Exceptions/Comments:		_____		
Contact Information:				
Name:		Ronnie Schweitzer		
Title:		President		
		2133 SW 51st		
		Oklahoma City, OK 73119		
Telephone:		405-682-1818		
Fax:		NA		
NON-COLLISION AFFIDAVIT:		YES		

George Skinner moved, seconded by Rod Cleveland, to approve the renewal of County Bid #PA-1432 – Office Supplies, Furniture and Equipment for another year. All terms and conditions will remain the same. The renewal period will be from August 31, 2010 through August 30, 2011. The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rust Sullivan moved, seconded by George Skinner, to approve the professional services of R. Lindsay Bailey, Attorney at Law, to conduct title investigations and to provide to the County and its contractors an original title investigation report with regard to each parcel of real property related to the Cleveland County – Etowah Road Project, CIRB-114C(210)RB; SJP. 24829(04) at the rate of \$200.00 per parcel.
The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Right-Of-Way, Public Utility and Encroachment Agreement between the Board of County Commissioners of Cleveland County and the Department of Transportation, State of Oklahoma for construction of bridge over Spring Creek, on EW-1320, 0.5 mile West of Banner according to plans designated as BRO-114D(202)CO Job No. 24611 (04) Const., (03) Util., (02) R/W.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Copier Maintenance Agreement between the Cleveland County Assessor and Sooner Copy Machines, Inc. for a KIP, model #3100, S/N 11600428 for \$0.08 per square foot and a Sharp, model #MX5500N, S/N 75006299, in the amount of \$70.00 per month per year and copy charge of \$0.01 after 7,000 allowable B&W copies, color copies charge of \$0.08 per month. The Contract will be in effect from July 1, 2010 through June 30, 2011.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Copier Maintenance Agreement between the Cleveland County Fair Board and Sooner Copy Machines, Inc. for a Sharp, model #MX2300N, S/N 75053195, in the amount of \$12.00 per month per year and copy charge of \$0.01 after 1,000 allowable B&W copies, color copies charge of \$0.08 per copy. The Contract will be in effect from July 1, 2010 through June 30, 2011.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Copier Maintenance Agreement between the Cleveland County Health Department and Sooner Copy Machines, Inc. The Agreement will be in effect from July 1, 2010 through June 30, 2011 for the following copiers:

- a. 4 each – Sharp, model #MXM453N, S/N 05002884, 05004814, 05003134, 95009036, \$0.005 per output for B&W copies.
- b. 1 each – Sharp, model #MXM550N, S/N 752001158, \$0.0075 per output for B&W copies.
- c. 1 each – Sharp, model #ARM257, S/N 75050579, \$0.0075 per output for B&W copies.
- d. 1 each - Sharp, model #AR168D, S/N 75027801, \$25.00 per month per year and copy charge of \$0.0095 after 1,000 allowable B&W copies.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve David Batton to submit the Application to Access the Oklahoma Tax Commission Confidential Reports on behalf of Cleveland County and to receive such reports.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the License and Service Agreement between the Cleveland County Sheriff's Office and Priority Dispatch Corp. to provide Emergency Medical Dispatch cards to assist dispatchers to provide medical assistance to 900 callers. The Agreement will be in effect from July 1, 2010 through June 30, 2011 in the amount of \$78.00 for annual support.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to strike the Notice of Appointment of Receiving Officers for Cleveland County District #3 for FY 2010/2011 as follows:

- a. Melanie Wilke T2A
- b. Will Gabrish T2A
- c. Allen Shetley T2A – Alternate

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approval the Allocation of Alcoholic Beverage Tax in the amount of \$46,563.56.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the July, 2010 monthly report of Shari Kinney, Cleveland County Health Department.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland to approve the following Cash Fund Appropriations Lapsed Balances:

a. County Assessor's Revolving Fund	\$ 163.89
b. County Clerk's Preservation Fund	\$ 15,901.06
c. Fair Board Fund	\$ 22,533.02
d. Highway Unrestricted Fund	\$910,026.17
e. Sheriff's Commissary Fee Fund	\$ 2,462.43
f. Sheriff's Federal Share Revenue Fund	\$ 9,263.32
g. Sheriff's Jail Fund	\$ 524.79
h. Sheriff's Revolving Fund	\$ 52,144.12
i. Sheriff's Service Fee Fund	\$ 54,376.50

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the following Cash Fund Appropriations:

a. Sheriff's Service Fee Fund	\$ 42,782.14
b. Sheriff's Revolving Fund	11,466.00
c. Sheriff's Federal Share Revenue Fund	3,004.67
d. Treasurer's Certification Fee Fund	4,720.00
e. County Clerk's Lien Fee Fund	2,974.76
f. County Clerk's Preservation Fee Fund	23,528.97
g. Court Clerk's Revolving Fund	10,908.74
h. Fair Board Fund	18,667.60

i. Bridge Capital Improvement	62.47
j. Highway Unrestricted	675,205.54
k. Commissioner’s Building Fund	24.49
l. D.A. Incarceration Costs Fund	467.24
m. Assessor’s Revolving Fund	295.50
n. Sales Tax Fund	616,791.97
o. Local Emergency Planning Committee Fund	2,000.00
p. Drug Court Revolving Fund Adult	155.40
q. Co Bridge & Road Improvement Fund	925,117.62

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

10-1289 – H2	11-0198 – F2
10-3523 – SL2	11-0823 – B2A
10-5025 – T2A	11-0005 – T2A
	11-0126 – T2A
10-0594 – MD2	
10-1072 – MD2	
10-3262 – MD2	
10-3265 – MD2	
10-3287 – MD1C	

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the following Blanket Purchase Orders submitted from the following Departments:

a. Sheriff’s Department:		
11-1406 – B2A	T.D.’s Radio, Inc.	\$ 1,000.00
11-1407 – B1C	U.S. Extradition Service, LLC	\$ 3,500.00
11-1424 – CFB5	Summit Mailing & Shipping	\$ 250.96
b. Drug Court Revolving Fund Adult:		
11-1345 – CFDCRE(A)2	A.T. & T. Mobility	\$ 3,000.00
11-1346 – CFDCRE(A)2	Copelin’s Office Center	\$ 1,000.00
c. Fair Board:		
11-1385 – FF2	Purcell Register	\$ 500.00
11-1387 – SF1B	ADECCO Employment Services	\$ 5,000.00
d. Health Department:		
11-1382 – MD2	Clifford Power System, Inc.	\$ 4,667.00
11-1399 – MD2	Oklahoma Natural Gas Co.	\$ 2,000.00
11-1403 – MD2	Pitney Bowes	\$ 2,286.00

11-1422 – MD2	Esther Shafer	\$ 9,600.00
11-1423 – MD1C	Esther Shafer	\$ 200.00
e. District #1 Warehouse:		
11-1342 – T2A	Fred’s Tire & Battery, LLC	\$ 3,000.00
11-1397 – T2A	G & R Equipment Company, Inc.	\$ 600.00
f. District #2 Warehouse:		
11-1340 – T2A	Warren Cat	\$ 1,500.00
11-1344 – T2A	Kimball Midwest	\$ 1,000.00
11-1376 – T2A	American Logo & Sign, Inc.	\$ 500.00
11-1419 – T2A	Certified Laboratories	\$ 2,000.00
11-1425 – T2A	Perfection Equipment Company	\$ 750.00
g. District #3 Warehouse:		
11-1364 – T2A	P & K Equipment, Inc.	\$ 1,500.00
11-1368 – T2A	American Logo & Sign, Inc.	\$ 500.00
11-1420 – T2A	Jim Johnson Oil Company	\$ 1,000.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 10/11

a. General Fund	\$ 617,549.46
b. Highway Fund	246,800.67
c. Health Fund	8,392.38
d. Sheriff Service Fee Fund	157.02
e. Sheriff Jail Fund	48.18
f. Sheriff Revolving Fund	3,798.60
g. County Clerk Preservation Fund	22,479.60
h. Co Bridge and Improvement Fund	29,388.86
i. Fair Board Fund	1,872.08

FY 09/10

a. General Fund	\$ 22,228.64
b. Highway Fund	70.23
c. Health Fund	301.07
d. Sheriff Service Fee Fund	228.53

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

(Clerk’s Note: the agenda was posted on 8-20-2010 @ 8:49 a.m.)